

**BONITA SPRINGS FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS**

**Minutes – August 8, 2016
Monthly Board Meeting**

Fire Commissioners Present:

Steve Lohan – Chairman
James Murphy – Secretary/Treasurer
Patrick McCourt – Commissioner
Frank W. Liles – Commissioner

Administrative Staff Present:

Joseph V. Daigle – Fire Chief
Tim Fernandez – Fire Marshal
Lisa Gendron – Admin-Finance Director
Jessica DeWitt – Admin Coordinator

Fire Commissioner Present via Conference Call:

Lawrence P. Kosilla, Jr. – Vice Chairman*

**Commissioner Kosilla withheld from voting on any actions during this meeting due to his attendance by conference call.*

Chairman Lohan called the meeting to order at 5:00 p.m.

Chairman Lohan opened the meeting with a moment of silence for the families of the firefighters that lost their lives during the past month. The moment of silence was followed by the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment on agenda items.

APPROVAL OF JULY 2016 MINUTES

Commissioner Murphy motioned to approve the July 7, 2016 Budget Workshop Minutes and the July 11, 2016 Regular Board Meeting Minutes, contingent upon one minor wording change. Commissioner McCourt seconded the motion and **motioned passed 4-0.**

APPROVAL OF JULY 2016 FINANCIALS

Commissioner Murphy motioned to approve the July 2016 and Current Expenditures and ACH Payments, Acknowledgement of the Financial Report, and Acknowledgement of Wire Transfers and Transfers Between Accounts. Commissioner McCourt seconded the motion. There was no further discussion and the **motion passed 4-0.**

DISPOSITION REPORT

Commissioner Murphy made a motion to approve the disposition of the assets listed on the Disposition Report. Commissioner Liles seconded the motion. There was no further discussion and **motion passed 4-0.**

PRESENTATIONS

Pinning Ceremony – Probationary Firefighter Andrew Ctvrtnik

Chief Daigle presented the newly hired Probationary Firefighter Andrew Ctvrtnik with his badge and welcomed him to the District.

Years of Service Pins

Chief Daigle recognized Lieutenant Jimmy Zamora for fifteen years of service to the District. The Chief then recognized the following for ten years of service to the District: HR Coordinator Nicole Hornberger, Lieutenant Andrew Schmidt, and Firefighters Jon Hernandez, Adam Hughes, John Kutz, Zach Lindgren, Eric Scholz, Randy Werstein and Giovanni Zamora. Firefighters Colin Bostin, Ryan Francis, Randy McGovern and Gregory Wasmuth were recognized for completing one year of service to the District.

COMMISSIONERS' BUSINESS

There was no Commissioners' Business

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Proposals for Station 27 Construction & Installation of Leasehold Improvements

Chief Daigle noted that the Staff's recommendation was to accept the proposal from Anovus Corporation in the amount of \$69,018.00. Commissioner Murphy motioned to accept the Staff's recommendation and Commissioner Liles seconded the motion. **Motion passed 3-1, with Commissioner McCourt dissenting.**

Budget Transfer #4 Station 27

Commissioner Murphy motioned to approve Budget Transfer #4 which would adjust the budget in the following two ways: (1) Credit \$202,000.00 to the Future Capital Vehicles account and debit the spendable Vehicles account in order to purchase a Fire-Rescue apparatus for Station Seven (Station 27); (2) Credit \$175,281.93 to the Future Capital Improvements account and debit the spendable Leaseholding Improvements account in order to pay for the construction costs of Station 27. Commissioner Liles seconded the motion and **motion passed 3-1, with Commissioner McCourt dissenting.**

CHIEFS' REPORTS

Chief Joseph V. Daigle

Chief Daigle reported on last month's public comment regarding retaining a line of credit instead of budgeting for the Emergency Disaster Reserve Fund. After contacting several banks, Admin-Finance Director Lisa Gendron reported that one would issue a line of credit, but drawbacks would include a possible lower credit rating and the need to budget for repayment. The Staff and Commissioners generally agreed that the suggestion would not be advantageous.

Chief Daigle reported on another public comment from the previous month's meeting regarding raising impact fees. Chief Daigle explained that Lee County sets the impact fees through completion of a consultant study and adoption by the Board of County Commissioners. The Commissioners generally agreed that they would like the impact fees set as high as possible.

The Chief read a few recent thank you letters to the District from members of the public. There were two thank you letters from citizens who had recently completed Basic Training for the

District's Community Emergency Response Team (CERT). The letters and Chief Daigle commended Public Education Coordinator Natalie Hughes and HR Coordinator Nicole Hornberger for the informative two-day program. One more letter was read thanking the first responders for being there for the citizens during their times of need.

Chief Daigle commented that many citizens were interested to know when construction of Station Six in east Bonita Springs would be begin and when it would be complete. It was discussed that construction should begin in early 2017 and be complete and ready to be in-service between September 2017 and January 2018.

Chief Daigle noted that the District has undergone extensive review of the type of apparatus to be stationed at Station Seven on Hickory Boulevard. Chief Daigle stated that Station Seven would be ready approximately eight weeks after permitting was secured and that the type of apparatus was still in consideration. The Chief explained that the District would need to hire six firefighters for Station Seven and that the Staff was working on a plan for the hiring process. He explained that the proposed 2016-2017 budget included these six new positions and, if passed, the District could hire in October and have the new firefighters in-service by November at the earliest.

PUBLIC COMMENT

There was no public comment.

The meeting was adjourned at 5:37 p.m.