

**BONITA SPRINGS FIRE CONTROL AND RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
Minutes – June 3, 2024  
Regular Board Meeting**

Fire Commissioners Present:

Steve Lohan - Chairman  
James Murphy – Vice Chairman  
Jeffery Maturo – Secretary/Treasurer  
Tommy Hugo – Commissioner  
Stephanie Kissinger - Commissioner

Administrative Staff Present:

Greg DeWitt - Chief  
Jason Brod – Assistant Chief  
Andrew Schmidt – Deputy Chief  
Eric Scholz - Fire Marshal  
Lisa Gendron - Admin-Finance Director  
Anna-Marie Waller – Admin Coordinator  
Seth Behn – Lewis, Longman & Walker  
Jeff Brown – Ashley, Brown, & Smith

Chairman Lohan called the meeting to order at 5:00 p.m.

Chaplain Chitwood led a moment of silence for fallen firefighters and their families, and the Pledge of Allegiance followed.

**PUBLIC COMMENT**

There was no public comment on agenda items.

**APPROVAL OF MINUTES**

Commissioner Hugo motioned to approve the May 13, 2024, Special Meeting Minutes. Commissioner Murphy seconded the motion. **The motion passed 5-0.**

Commissioner Murphy motioned to approve the May 13, 2024, Regular Meeting Minutes. Commissioner Maturo seconded the motion. **The motion passed 5-0.**

Commissioner Hugo motioned to approve the May 16, 2024, Budget Workshop Meeting Minutes. Commissioner Kissinger seconded the motion. **The motion passed 5-0.**

**APPROVAL OF FINANCIALS**

Commissioner Kissinger motioned to approve the May 2024 Financials, including the P.O. over \$10,000.00 for Ten-8, to purchase fire hoses. Commissioner Murphy seconded the motion. **The motion passed 5-0**

**COMMISSIONERS' BUSINESS**

Commissioner Lohan recognized the District's attorney, Seth Behn. Mr. Behn summarized the responsibilities of the commissioners as a board. He reminded them of the mandatory 4-hour ethics training that must be completed by December 31, 2024. He also reminded everyone to submit their Form 1. Mr. Behn also discussed voting conflicts, gifts, financial reporting, the Sunshine Law, and public records. Mr. Behn informed the board that personal devices are also subjected to public records requests. He reiterated that the duties of the board are to set policy, set the budget, and hire the chief and consultants.

Commissioners Lohan and Hugo both commented on how nice the Awards Banquet was.

### **DISPOSAL**

Commissioner Murphy motioned to approve the disposals. Commissioner Kissinger seconded the motion. **The motion passed 5-0.**

### **OLD BUSINESS**

Liquid IV and new iPads were discussed. Chief DeWitt stated that as of last Friday, all vehicles and apparatus were equipped with Liquid IV. Commissioner Maturo thanked Chief DeWitt for putting the Liquid IV on the trucks.

New iPads are a significant expense, so we are starting with three. They will go to E25, R21, and Fire Prevention, allowing the District to see the benefits. If everything goes perfectly, we will need 22 new iPads.

### **NEW BUSINESS**

The Annual Report was discussed. Next year's report will include the performance review information.

Jeff Brown, with Ashley, Brown, and Smith, presented the 2023 Audit. He said the financial statements were fairly presented in accordance with accounting principles generally accepted in the United States of America. There were no internal control deficiencies and no auditor comments. Commissioner Murphy thanked Ms. Gendron for her hard work in completing the audit.

### **CHIEFS' REPORTS**

#### ***Chief Greg DeWitt***

Chief DeWitt gave the Chief's Report:

- Informed the Commissioners that FASD runs from June 9 to June 13, 2024. Ethics training is offered on Sunday and Monday. We will look into getting an early check-in.
- Reminded the Commissioners that Form 1 is due by July 1.
- Thanked the City of Fort Myers for inviting us to participate in Live Fire training. Our Training Captains, Wilson and Bostin, were highly praised for their work during the training.
- Commented that the Taxable Value Estimate came out this past weekend. Property values were estimated to be 16 billion dollars. This is up about 9%.

### **PUBLIC COMMENT**

There was no public comment.

Commissioner Murphy motioned to adjourn the meeting.

The meeting adjourned at 5:47 p.m.